



California State Fire Training

INTERIM SFT PROCEDURES



Reissued Date: May 15, 2015

Procedure Title: Terrorism Liaison Officer Training Program
Page Number: New
Section Change: TERRORISM LIAISON OFFICER (TLO) FSTEP INSTRUCTORS REGISTRATION

(A) Must meet all SFT instructor FSTEP requirements.

(B) Terrorism Liaison Officers must present a letter from their Regional Threat Assessment Center showing that they are approved to teach the TLO course when applying as a registered State Fire Training Terrorism Liaison Officer Instructor.

Application Process:

1. Fill out an instructor application and write-in TLO across the top.
2. Provide a copy of the course completion certificates for the TLO course you attended.
3. Submit a letter on department letterhead verifying your fire service experience as a Terrorism Liaison Officer signed by the Fire Chief or his/her Authorized Representative.
4. An approval letter from the Regional Threat Assessment Center (RTAC).

Justification: The Statewide Training and Education Advisory Committee (STEAC) approved on January 29, 2010 the new Terrorism Liaison Officer (TLO) Basic course as an FSTEP training program. Interested instructors can register to teach this class through State Fire Training after submitting all the SFT required instructor registration materials, along with a letter from the Regional Threat Assessment Center, verifying their approval for individual instructors to teach the class.

The current SFT Procedure Manual dated May 2008 and the Course Information and Required Materials Manual do not include this new course. This Interim Procedure is intended to provide clarity to people who wish to participate in this new training opportunity until the Procedures Manual and Course Information and Required Materials Manual are updated.

Effective Date: March 1, 2013

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Approved By:

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